

# NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, January 25, 2017 at the Catholic Education Center.

**PRESENT:**

**Trustees:** Richard Brassard  
Fred Salvador  
Peter Del Guidice t/c  
Elizabeth King t/c  
Colleen Landers  
Denis Lincez t/c  
Ron MacInnis  
Steve Malciw

**Student Trustee:** Emma Weltz

**Administration:** Tricia Stefanic Weltz, Superintendent of Education  
Daphne Brumwell, Superintendent of Education  
Erika Adam, Manager of Financial Services  
Melanie Bidal-Mainville, Manager of Human Resources  
David Horton, Manager of Plant  
Glen Nakashoji, Manager of Information Technology

**Staff:** Janice Viskovich, Executive Assistant and Recorder

**Regrets:** Martin Drainville, Trustee  
Glenn Sheculski, Director

**Guests:** Nil

## CALL TO ORDER

### **A OPENING PRAYER**

A prayer was recited and special intentions were heard.

### **B. ROLL CALL**

#### Motion

MOVED BY: S. Malciw  
SECONDED BY: R. MacInnis

**Resolution 17-01**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Martin Drainville and Glenn Sheculski.

**Carried**

### **C. DECLARATIONS OF PECUNIARY INTEREST – Trustees Lincez, King and Landers declare a conflict for salary, benefits and wages motions and CUPE Ratification vote.**

### **D. APPROVAL OF AGENDA**

#### Motion

MOVED BY: D. Lincez  
SECONDED BY: R. MacInnis

**Resolution 17-02**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopts the agenda for the public board meeting as presented.

**Carried**

**E. APPROVAL OF MINUTES**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Malciw

**Resolution 17-03**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Inaugural Public Board Meeting –December 9, 2016

**Carried**

**F. PRESENTATIONS/DELEGATIONS - Nil**

**G. PRESENTATIONS AND REPORTS**

**G.1 Policy**

**G.1.1 Administrative Expenses**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: F. Salvador

**Resolution 17-04**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy B-13 Administrative Expenses at second and third reading.

**Carried**

**G.1.2 Catholic School Councils Reimbursement of Expenses**

**Motion**

MOVED BY: F. Salvador  
SECONDED BY: S. Malciw

**Resolution 17-05**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *B-13 Catholic School Councils Reimbursement of Expenses* at second and third reading.

**Carried**

**G.1.3 Communication with the Public**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: F. Salvador

**Resolution 17-06**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *C-2 Communication with the Public* at second and third reading.

**Carried**

**G.1.4 Community Use of Schools**

**Motion**

MOVED BY: R. Malciw  
SECONDED BY: D. Lincez

**Resolution 17-07**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *C-3 Community Use of Schools* at second and third reading.

**Carried**

**G. PRESENTATIONS AND REPORTS - continued**

**G.1 Policy - continued**

**G.1.5 Smoke-Free Environment**

**Motion**

MOVED BY: S. Malciw **Resolution 17-08**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *H-4 Smoke-Free Environment* at second and third reading.

**Carried**

**G.1.6 Electronic Meetings**

**Motion**

MOVED BY: C. Landers **Resolution 17-09**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *T-6 Electronic Meetings* at second and third reading.

**Carried**

**G.1.7 Director Performance Appraisal**

**Motion**

MOVED BY: C. Landers **Resolution 17-10**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *T-9 Director Performance Appraisal* at second and third reading.

**Carried**

**G.1.8 Public Participation**

**Motion**

MOVED BY: R. MacInnis **Resolution 17-11**  
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *T-12 Duties of the Chairperson* at second and third reading.

**Carried**

**G.1.9 Duties of the Chairperson**

**Motion**

MOVED BY: F. Salvador **Resolution 17-12**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *T-12 Duties of the Chairperson* at second and third reading.

**Carried**

**G. PRESENTATIONS AND REPORTS - continued**

**G.1 Policy – continued**

**G.1.10 Division of Duties and Responsibilities Between the Board of Trustees and the Director of Education**

**Motion**

MOVED BY: F. Salvador **Resolution 17-13**  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *T-13 Division of Duties and Responsibilities Between the Board of Trustees and the Director of Education* at second and third reading.

**Carried**

**G.1.11 Workplace Harassment Prevention**

**Motion**

MOVED BY: R. MacInnis **Resolution 17-14**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy *H-2 Workplace Harassment* at first reading.

**Carried**

**G.2 Student Trustee's Report – Emma Weltz**

Emma gave an overview of the events at O’Gorman High School.

**G.3 Program – Tricia Stefanic Weltz, Superintendent of Education  
Daphne Brumwell, Superintendent of Education**

**G.3.1 Report**

**Motion**

MOVED BY: F. Salvador **Resolution 17-15**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendents of Education’s Report.

**Carried**

**Motion**

MOVED BY: R. MacInnis **Resolution 17-16**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve principals’ attendance at the Math workshop in the United States.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.4 Personnel – Melanie Bidal-Mainville**

**G.4.1 Report**

**Motion**

MOVED BY: F. Salvador **Resolution 17-17**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource's Report.

**Carried**

**G.4.2 Hiring**

**Motion**

MOVED BY: S. Malciw **Resolution 17-18**  
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Natalie Moreau as a Teacher at the elementary panel on a part-time basis (0.5), effective January 9, 2017, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

**Carried**

**Motion**

MOVED BY: C. Landers **Resolution 17-19**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Wendy Diane Lavalee as a custodian, on a part-time basis (0.125), effective January 30, 2017 in accordance with the collective agreement with CUPE Local 4681.

**Carried**

**G.4.3 Retirements and Resignations**

**Motion**

MOVED BY: S. Malciw **Resolution 17-20**  
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Candace Linklater, Teacher at the elementary panel, effective January 20, 2017, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

**Carried**

**Motion**

MOVED BY: C. Landers **Resolution 17-21**  
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Diane Pelletier, Teacher at the elementary panel, effective December 23, 2016, in accordance with the terms of the collective agreement with OECTA Northeastern Unit.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued****G.4 Personnel – Melanie Bidal-Mainville – continued****G.4.4 CUPE Tentative Extension Agreement**

Conditional upon the acceptance that local collective agreement terms remain status quo for the period September 1, 2017 to August 31, 2019, and conditional upon enabling legislative changes, **be it resolved that the Northeastern Catholic District School Board ratifies a new collective agreement including central and local terms as follows:**

1. The Northeastern Catholic District School Board ratify that the local terms of the 2014-2017 collective agreement in effect between Northeastern Catholic District School Board and CUPE Local 4681 remain status quo for the period September 1, 2017 to August 31, 2019.
2. The Northeastern Catholic District School Board ratify the extension of the central collective agreement terms as outlined and contained in the Extension Agreement and attached Appendices, dated December 20, 2016, made between the Council of Trustees' Associations and the Canadian Union of Public Employees and Agreed to by the Crown.
3. Further that the approval of the ratification of the central and local terms be reported to OCSTA.

**G.5 Property – David Horton****G.5.1 Surplus Property****Motion**

MOVED BY: R. MacInnis  
 SECONDED BY: S. Malciw

**Resolution 17-23**

**BE IT RESOLVED THAT the Northeastern Catholic District School Board have the Manager of Plant inform Conseil scolaire public du Nord-Est de L'Ontario of the Board's decision regarding the two surplus properties they have available.**

**Carried****Motion**

MOVED BY: F. Salvador  
 SECONDED BY: S. Malciw

**Resolution 17-24**

**BE IT RESOLVED THAT the Northeastern Catholic District School Board award Bortolotto Design Architect Inc. the contract for the Architectural Consulting Services for the renovation and addition of Pope Francis Elementary School as a percentage of construction cost including all disbursement fees of 5.5% excluding H.S.T.**

**Carried****G.6 Technology – Glen Nakashoji****G.6.1 Report - Nil**

**G. PRESENTATIONS AND REPORTS – continued****G.7 Business and Finance – Erika Adam****G.7.1 Report****Motion**

MOVED BY: D. Lincez **Resolution 17-25**  
 SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

**Carried**

**G.7.2 Integrated Services for Northern Children (ISNC)****Motion**

MOVED BY: C. Landers **Resolution 17-26**  
 SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Transfer Payment Reconciliation Report – ISNC to March 31, 2016, as presented.

**Carried**

**G.7.3 Surplus Property****Motion**

MOVED BY: S. Malciw **Resolution 17-27**  
 SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board declare 401 Cedar Street South, Timmins, Ontario surplus to the Board's needs and direct the Director of Education and the Manager of Financial Services to proceed with the dispositions in accordance with Regulation 444/98.

**Carried**

**G.7.4 External Audit Contract Extension****Motion**

MOVED BY: S. Malciw **Resolution 17-28**  
 SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the extension of the external audit services contract for an additional two-year period to August 31, 2018 with KPMG.

**Carried**

**G.7.5 Cheque Register****Motion**

MOVED BY: C. Landers **Resolution 17-29**  
 SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the recommendation of the Manager of Financial Services as it pertains to the reporting of the purchasing and vendor payments.

**Carried**

**G. PRESENTATIONS AND REPORTS – continued**

**G.8 SEAC – Minutes of November 25, 2015 attached.**

**G.9 Director of Education – Glenn Sheculski**

**G9.1 Report - Nil**

**H. COMMITTEE OF THE WHOLE**

**Motion**

**MOVED BY: E. King  
SECONDED BY: R. MacInnis**

**Resolution 17-30**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**I. UNFINISHED BUSINESS – Nil**

**J. CORRESPONDENCE - Nil**

**K. NEW BUSINESS – Nil**

**L. INFORMATION - Nil**

**M. FUTURE MEETINGS**

Regular Board Meeting – Wednesday, February 22, 2017 at 5:00 p.m.

**N. ADJOURNMENT**

**Motion**

**MOVED BY: S. Malciw**

**Resolution 17-31**

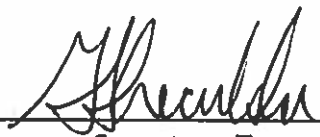
BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:45 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
\_\_\_\_\_  
Chair of the Board

  
\_\_\_\_\_  
Secretary-Treasurer